



WALPOLE ISLAND FIRST NATION EMPLOYMENT OPPORTUNITY

Job Title: Indigenous Marine Coordinator - *Repost*

Department: Heritage Centre

Pay Rate: \$28.00 per hour

Status: Full-time, Contract (until March 31st, 2028)

Closing Date: August 12th, 2025

Position:

To facilitate engagement with the Walpole Island First Nation (WIFN) Chief and Council, appropriate WIFN staff, and WIFN community by building meaningful relationships and to participate in initiatives led by Transport Canada (TC) under the Oceans Protection Plan. This will be under the pillars of emergency towing, marine pollution preparedness, response and recovery, cumulative effects of marine shipping, collaborative policy framework and partnership agreements, proactive vessel management, and the regulatory roundtable.

Requirements:

- Post-Secondary Education in either Indigenous Studies, Communications, Environmental, Marine Sciences, or related fields
- Excellent organizational and project management skills
- Ability to work independently and to take initiative to set work priorities
- Experience with Indigenous community engagement, consultations, and public outreach
- Experience utilizing traditional knowledge and incorporating it into projects
- Demonstrated experience in organizing and bringing people together and obtaining community feedback.
- Understanding of Indigenous cultural protocols or willingness to learn
- Proficiency in the Microsoft Office Suite
- Adhere to Occupational Health and Safety regulations and WIFN policies.
- Travel as required to meetings, events, etc.
- Full G driver's license and have own vehicle

Responsibilities:

- Assist the Heritage Centre Supervisor with tracking the project budget and expenditures.
- Prepare, participate in, or coordinate engagement/consultation activities such as meetings, online/written submissions, and discussion groups.
- Solicit, collect, and compile input from the WIFN community for consultation activities for Transport Canada initiatives.
- Lead and/or facilitate local and regional consultation activities to improve existing collaborative arrangements and advance discussions, including those on collaboration and partnership in marine safety, environmental protection, and marine stewardship



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- Share information and involve Indigenous knowledge holders to participate and/or provide input on the impact of proposed policies, programs, processes, directives, regulations, or legislation related to marine safety and environmental regimes.
- Foster the development and establishment of partnerships to support participation and collaborative management in the marine safety and environment regime
- Provide support for the implementation of federal-indigenous programming that improves the safety of indigenous-owned recreational or commercial vessels such as increasing the awareness of boat safety and safe boating practices within the WIFN community
- Improve Transport Canada – led emergency management between WIFN and the federal government
- Work with necessary WIFN staff and leadership to develop projects to resolve marine safety or security conflicts and/or address marine safety, marine conservation, or environmental protection concerns.
- Facilitate the review and gathering of input on technical documents, frameworks, policies, or discussion papers or conduct research studies on environmental or transportation topics.
- Coordinate cultural awareness and/or listening sessions with Transport Canada.
- Coordinate and/or participate in meetings and events to share project information, provide updates, and engage the community.
- Flexible work hours with weekends and evenings occasionally required. And, perform other duties as assigned.

How to Apply:

Please submit your resume and cover letter describing the qualifications above to:

Walpole Island First Nation
Human Resources
Mail: 117 Tahgahoning Rd,
Wallaceburg, ON
N8A 4K9
or
Fax: 519-627-5915
or
Email: Careers@wifn.org